

OFFICE OF THE HEALTHCARE ADVOCATE

JOB OPPORTUNITY

CLINICAL SOCIAL WORKER

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Location: 153 Market Street, Hartford, CT

Job Posting No: P# 101930, P#101931

Hours: Full-time (35 hours per week)

Salary: (HC 25) \$58,413 - \$78,938 **(note: new hires to state employment start at the minimum salary range)**

Closing Date: July 9, 2012

Eligibility Requirement:

***State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.**

The Office of the Healthcare Advocate (OHA) is recruiting for two (2) Clinical Social Worker positions: P# 101930 will be responsible for OHA's project with the Department of Children and Families' Voluntary Service Program (VSP) to appeal denials of insurance coverage for VSP clients. P#101931 will be responsible for the OHA's project to enhanced Medicaid recoveries by pursuing private insurance payment for rejected claims for individuals with Medicaid who have private insurance.

Duties may include but not limited to: In addition to the above, positions will also manage mental health cases, manage substance abuse cases, and some general medical/surgical cases; liaison with health plans, providers, consumers, families, government agencies; participate in appeal hearings; participate in case review; participate in quality improvement activities; and, participate in outreach activities with a focus on behavioral health providers and other behavioral health referral sources. Performs related duties as required.

MINIMUM QUALIFICATIONS REQUIRED KNOWLEDGE, SKILL AND ABILITY:

Knowledge of social work methodology, casework, group work and community mobilization; knowledge of family and interpersonal relationship dynamics; knowledge of values, sanctions, purposes and ethics of professional social work; knowledge of social, cultural, economic, medical, psychological and legal issues which influence attitudes and behaviors of clients and families; knowledge of mental illnesses and approaches to treatment; considerable interpersonal skills; considerable oral and written communication skills; ability to devise and implement a treatment plan with measurable goals that address client needs; ability to independently apply current psychiatric treatment modalities to address client needs.

Preferred Skills and Abilities: Considerable knowledge of health insurance and managed care; considerable knowledge of internal and external insurance appeals processes; knowledge of state insurance laws; knowledge of the impact of the federal Employee Retirement Income Security Act (ERISA) on state regulation of insurance; knowledge of medical terminology; knowledge of medical procedures and billing codes.

Experience and Training:

Licensure as a clinical social worker in the State of Connecticut.

Special Requirements:

1. Incumbents in this class must possess and retain a license to practice clinical social work pursuant to Sec. 20-195 (m) through (r) of the Connecticut General Statutes.
2. Incumbents in this class may be required to have knowledge of sign language and communication ability with the deaf and hearing impaired in certain designated positions.
3. Incumbents in this class may be required to have ability in Spanish oral and written communication in certain designated positions.
4. Incumbents in this class may be required to travel.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and State Application Form CT-HR-12 (state application form CT-HR-12 may be accessed at: http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf.) **Please indicate which position you are interested in by including the position# 101930 or 101931 on your application package and send it to the address below by close of business on *Monday, July 9, 2012 to:**

**Carmen Hernandez, Human Resources Assistant
Office of the Healthcare Advocate
P.O. Box 816
Hartford, CT 06142-0816**

OR

E-MAIL: CID.HR@CT.GOV

Overnight mail address: 153 Market Street, 7th Floor, Hartford, CT 06103

***Incomplete or late application packages will not be considered.**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.